

## Vendor Information & Rules

The following are the rules for vendors at RisuCon. RisuCon is the annual meeting of the Montgomery County Comic & Cosplay Club, Inc. The terms "Risu Con," "RisuCon," "convention," "meeting," "Montgomery County Comic & Cosplay Club," "MCCCC," and "club" may be used interchangeably within this document. Further, the attendees of this convention are members of MCCCC and the terms "customer," "attendee," and "member" may also be used interchangeably.

Vendor tables are "First-Paid, First-Placed." RisuCon makes NO GUARANTEE to any Vendor on the space they will receive in the Vendor Room areas. Even if you receive a written confirmation of your vendor space, RisuCon reserves the right to move you to another location. A vendor map should be available 45 days before the convention. RisuCon will use their best judgment in placing vendors with similar stock either together or away from each other.

Each Vendor Table/Space area will be six feet long by five feet deep and eleven feet high and includes: 1 table with 2 chairs, two weekend meeting memberships for the first table and one for each additional table reserved. In addition, we will provide one hyperlink to your website on [www.RisuCon.com](http://www.RisuCon.com). Tablecloths, skirts, dressing, and any backdrops/displays are the responsibility of the vendor. (The hotel may provide tablecloths and skirts, we'll let you know.)

Vendors may begin setting up their displays on Saturday at 8:00 am. Loading and unloading will take place at the hotel loading dock. Please follow the instructions of the RisuCon staff. After unloading merchandise, you must promptly move your vehicles from the loading areas. There is free parking in the parking garage provided by RisuCon. Larger vehicles/trailers that do not fit in the garage may find free parking in the county pool parking lot one block away at 5900 Executive Blvd. Please respect the posted parking restrictions in parking areas. Some parking is by permit only. Please email us with your parking concerns and we may have suggestions.

RisuCon vending/exhibit areas will operate from 11:00 am to 5:00 pm Saturday, and 10am to 5pm Sunday. It is suggested that all vendors be set up and ready by 10:30am Saturday so we can let the attendees in early. It is required that you operate your table during the posted hours of 11am to 5pm Saturday and 10am to 5pm Sunday.

All Vendors must remain inside the lines of their booths. The aisles must remain completely clear. This will be strictly enforced. Banners and displays should not protrude from your space or exceed a height of eleven feet. You may bring display stands for the rear of your booth, but you cannot affix anything to the walls of the event space.

Electricity is available with some tables. We recommend that you bring extension cords and other supplies to connect to the available outlets and secure the connections safely to avoid hazards such as tripping on a loose cord. Anyone plugging in any power device, including cords, strips, ups, is subject to a safety inspection by the RisuCon Vendor Committee. If a device or

cord is found to be unsafe, it will be required to be unplugged immediately, or not plugged in at all.

Individual Vendors are NOT ALLOWED to make any changes to the room setup, including swapping tables, without express permission from the RisuCon Vendor Committee. Violation of this rule may result in the Vendor being asked to leave the premises immediately.

If a Vendor wishes to sublet a portion of their table space or share their table space with another Vendor, they must inform the RisuCon Vendor Committee of this circumstance. Table sharing is NOT ALLOWED without permission. Violation of this rule may result in the Vendor being asked to leave the premises immediately.

RisuCon supports the work of creators and art. As such, counterfeit items, bootlegs, knockoffs, or other pirated items are not welcome at our event. RisuCon does not condone the sale of unlicensed/counterfeit products.

Content must be controlled as the rating in the Vendors' Room is PG-13. RisuCon reserves the right to ask a Vendor to remove any items from their table should RisuCon receive complaints from the Annual Meeting attendees.

All devices producing sounds, such as video or CD players, will be required to be kept at a reasonable noise level: low-medium or less. The RisuCon Vendor Committee will be regularly checking for all vendors, guests, and fan groups to maintain that level. If you cannot maintain a volume set by the Vendor Committee, they are authorized to have you turn the source off.

Prohibited items – There is to be no live merchandise (ie animals) sold in the Vendor Room. Powerful scents are not permitted. Food items for sale, including pet treats, are to be wrapped or packaged for take-home purchase. Absolutely no tobacco, drug, e-cigarettes, alcohol, marijuana, drug paraphernalia, or vaping products or merchandise is to be displayed or sold.

All operable, "real" weapons are prohibited at RisuCon, including the sale of such items. Any Vendor selling weapons props for cosplayers must also strictly supervise and control access to minors and control security on these items. If a purchasing member asks about the use of such items during the Annual Meeting, please direct them to RisuCon's rules which govern the wearing and display of such items by members. Sword and blade items are prohibited and all weapons and props are subject to a safety check by Security at any time during RisuCon.

If a problem occurs within the Vendors' Areas, contact the RisuCon Vendor Committee or Security. Do not try to intervene.

RisuCon depends on vendors that reserve table space to attend in order to host a successful event. If you need to cancel, please let us know as soon as possible. If we can re-sell your table(s) before the event, then your money can be refunded. Otherwise, no refunds will be given.

RisuCon only allows service dogs in the event space. Other animals, including emotional support animals, are not permitted.

Violation of any of these rules may result in loss of Vendor privileges up to and including being asked to leave the event. No refund will be issued.

RisuCon cannot guarantee customers or sales, nor does RisuCon grant any terms of exclusivity or other licensing agreement to Vendors. RisuCon makes every effort to have a diverse group of vendors who do not compete with each other. Some items, like artwork, charms, keychains, stickers, toys, and comic books, may experience more competition than other items.

By completing an application, you grant RisuCon the right to use your artwork, logo, or images in its advertising, social media, and on its website, RisuCon.com. This is for the sole purpose of advertising the event and your participation at the event. If you object to a particular image being used, please provide another image and we will use it instead. You also grant RisuCon's photographers permission to capture still and video photography to be used in advertising this and future MCCCC events.

In regards to masks and vaccinations, it is our intent not to impose anything on our members or vendors. However, RisuCon will always abide by any state or local mandates and are subject to the rules of the host facility. We will keep everyone up to date as we get closer to the event.

VENDORS AGREE TO HOLD HARMLESS THE MONTGOMERY COUNTY COMIC & COSPLAY CLUB, INC., RISUCON, THE EVENT STAFF, VOLUNTEERS AND ANY OF ITS ASSIGNS, IN THE EVENT OF ANY DAMAGE, THEFT, INJURY, NEGLIGENCE OR GROSS NEGLIGENCE THAT OCCURS DURING THE EVENT. VENDORS FURTHER AGREE NOT TO SEEK ANY MONETARY COMPENSATION FROM THE MONTGOMERY COUNTY COMIC & COSPLAY CLUB, INC., RISUCON, THE EVENT STAFF, VOLUNTEERS AND ANY OF ITS ASSIGNS IN THE EVENT OF ANY DAMAGE, THEFT, INJURY, NEGLIGENCE OR GROSS NEGLIGENCE THAT OCCURS DURING THE EVENT, NOR FOR ANY REAL OR PERCEIVED LOSS DUE TO VENDOR TABLE PLACEMENT OR REASSIGNMENT, EVENT ATTENDANCE, EVENT ADVERTISING, OR FROM BEING ASKED TO LEAVE THE EVENT DUE TO A VIOLATION OF THE EVENT RULES.

If you have questions or comments about these rules, please contact RisuCon.